



NOTICE OF EXAMINATION

**MASTER ELECTRICIAN AND MASTER ELECTRICAL
SPECIALTIES**

BUILDING CODE COMPLIANCE OFFICE
METRO-DADE FLAGLER BUILDING
140 WEST FLAGLER STREET, SUITE 1603
MIAMI, FLORIDA 33130-1563
(305) 375-2901 FAX (305) 375-2908

CONTRACTOR LICENSING SECTION
(305) 375-2527 FAX (305) 375-2558

MASTER ELECTRICIAN

ELECTRICAL SPECIALTIES

MASTER BURGLAR ALARM
MASTER ELECTRIC UTILITY
MASTER FIRE ALARM
MASTER LOW VOLTAGE
MASTER SIGN ELECTRICIAN

EXAMINATION DATE: To Be Announced

DEADLINE FOR FILING: To Be Announced

FEE: \$315.00 per application (exam included)
The above fee shall accompany subsequent applications for retakes and missed examinations.
(Refunds may be granted only under specific circumstances outlined in Section 10-23 of the Code of Miami-Dade County. In those cases where a refund is applicable, there will be a non-refundable processing fee of \$80. Refund requests must be made in writing no later than six months from the exam date. Original receipt must be presented for a refund.)

EXAM PREREQUISITES

The Construction Trades Qualifying Board (CTQB) must review and approve your application prior to taking an exam. As a prerequisite for taking the master examination in electrical, burglar alarm, fire alarm and sign electrician, an applicant must have held for two (2) years a Certificate of Competency as a journeyman issued by the CTQB and shall have at least two (2) years of prior field experience. The CTQB MAY, in its discretion, accept in lieu of the journeyman certificate, satisfactory proof of:

(a) at least six (6) years of comprehensive, specialized training, education and field experience associated with the trade

OR

(b) registration as a professional engineer in the discipline concerned.

As a prerequisite for taking the master examination in electric utility, the CTQB requires an applicant to have five (5) years of proven field experience.

As a prerequisite for taking the master examination in low voltage, the CTQB requires an applicant to have two (2) years of proven field experience.

Field experience is defined as experience gained at actual construction sites where the full spectrum of practical situations and problems arising in the trade are found. Drafting, estimating, designing, other office work or maintenance or service installations do not satisfy the requirement.

All applicants must submit no later than the deadline date for filing (no exceptions) an application and the following:

- Proof of experience through letters from employers stating the dates of employment and description of work performed. These letters must be signed by the qualifier, president or officer of the respective business and include license information.
- W-2 tax document(s) covering the employment period.

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EXAM DETAILS

The examinations will be open book. Only those books listed on the NAI Block reference sheet may be brought to the examination. All electrical specialty examinations are one part, three hours. A minimum of 70% is required to pass the exam. The master electrician is a two-part examination - each part is three hours. In the case of a two-part examination, a minimum grade of 70% must be attained on each part in order to be considered as having passed the examination. If an applicant passes one part and fails the other part, he/she will be given one year to retake only that part he/she failed.

Applications and reference sheets for these examinations may be obtained at the Miami-Dade County Building Code Compliance Office, Contractor Licensing Section, 140 W. Flagler Street, Suite 1602, Miami, Florida 33130. **The examination reference sheet contains a list of books for the test and additional important information of subjects covered on the exam.**

RECIPROCITY

Palm Beach County offers reciprocity in the Master Electrical Category only. For reciprocity you must obtain at least 75% on a proctored examination. To obtain additional information, contact Palm Beach County at (561) 233-5525. Broward County offers reciprocity in those Electrical categories which are the same as Dade County. For reciprocity with Broward County, you must obtain at least 75% on a proctored examination. If you need any additional information, contact Broward County at (954) 765-4890.

It is the policy of Miami-Dade County to comply with all the requirements of the Americans with Disabilities Act. If you need special accommodations, please contact **EXPERIOR ASSESSMENTS**, (800) 280-3926, before the examination date.

This notice is in accordance with Section 10-12 of the Code of Miami-Dade County and is hereby posted.